

**Valli Vue Estates**  
**Association Board of Directors**  
**Meeting Minutes DRAFT**  
**February 2nd, 2021**

The following directors were present: Dave Ward, Peter Katsur, Tom Parr, Kevin Weeks, and Christina Jaquith.

The following homeowners were present: Mike Markie.

The following management representation was present: Kaitlyn Jackson, and Dean Jackson.

A quorum being present, the meeting was called to order at 7:33pm.

**Homeowners comments:**

- There were no comments at this time.

**Agenda:**

The agenda was distributed and reviewed. Dave motioned, Tom 2<sup>nd</sup>.

**Financial Report:**

The financials were distributed and reviewed. Dave motioned, Kevin 2<sup>nd</sup>.

**Minutes:**

The minutes were distributed and reviewed.

- Edit: Volume and wait, change to weight.

Tom motioned, Dave 2<sup>nd</sup>.

**Association Business:**

- **LRSA-**
  - The street sweepers will do their first pass through (when most of the snow/ice is gone), then after the spring cleanup they will make the second push through. Then they will wash the roads.
    - No branches near street/among the gravel.
    - Leave clean up items on the yard.
    - DO NOT PILE GRAVEL. Make a line of gravel. (If they pile the sweepers have to make more trips to pick it up.)
    - No more than a foot out into the road.
  - LRSA will reach out to the board/AMG and give them a heads up before the first sweep.
- **Spring Clean-up RFP**
  - **Limits:**

- Up to three inches in diameter, no more than 4ft in length.
    - They could instruct the contractor not to pick up anything larger. However, the contractor may not want to look bad by not picking things up.
    - Put on the mailer a deadline date, if its not out by \_\_\_\_, then it will not be picked up.
  - **RFP**
    - The board could as for a lump sum bid, then varied pricing for additional.
    - They could ask the contractor to inform the board about “overage” lots.
    - The board would like to get this out to the homeowners in advance and very clearly so they are well informed before the start of the cleanup.
    - The contractors will be provided the RFP and a map.
    - The board would like to add a brief description of the neighborhood to the RFP, such as number of houses, single family, average of the tonnage, etc.
  - **Beetle-kill**
    - This could be another large year with beetle kill trees. Potentially affecting more homeowners, as the board cleared out most of the association responsibility area.
  - **The board would like to have these bids returned before the board meeting on 3/2/2021. Dave motioned to approve, Tom 2<sup>nd</sup>.**
- **Spring Newsletter**
  - The board would like to get a newsletter out to owners in March/April.
  - This newsletter will include information regarding the spring cleanup, beetle kill, and more.
  - **This will go to the board for review before it is sent out to the owners.**
- **Owner Letter**
  - **Tom motioned to approve, Dave 2<sup>nd</sup>.**
- **Exterior Lighting**
  - Diffusers did not work.
  - There may be other ways to fix this: redirecting down, a different kind of bulb, color of lighting.
- **Complaint Form**
  - This has been drafted amongst the board. The board will confirm that no other members had any edits before it is made to go live.
  - This will be put on the website, and owners can fill out the form there.
  - Renamed, “feedback form.”
  - Then AMG can direct owners to fill this out, provide, or fill out on behalf.
- **Next Meeting**
  - First Tuesday of March being: **3/02/2020 at 7:30 pm.**

Being no further business to come before the board at this time, the meeting was adjourned at the hour of 8:47pm. Tom motioned to adjourn, and Christina 2<sup>nd</sup>.